



# Green Shoots

## INTERNATIONAL SCHOOL

We seek a  
**Foreign-Language Mandarin Teacher**  
to join our team

Position: Mandarin Teacher (Expatriate or Vietnamese)

Line Manager: Head of Secondary

Start date: August 2017

Contract length and type: 1 to 2 years, part time

### **Our School**

Green Shoots International School was established in 2011 and since then has developed a reputation for quality, creativity, and care. We prioritise the needs of the whole child, bringing into our educational journey a strong focus on sustainable learning and mindful practice to help children grow into happy, strong and generous adults able to contribute to their world.

We follow the British National Curriculum in the Early Years, Key Stage 1, Key Stage 2, and in the non-core subjects taught during Key Stage 3, at which point we introduce the Cambridge Checkpoint programme in English, Maths and Science, preparing our learners for a transition to the Cambridge IGCSE programme by Year 10.

### **Our Learners**

*Green Shoots students are passionate, independent, lifelong learners who strive for personal best and are responsible global citizens. Ours is an inspirational learning community that fosters happy, mindful and creative thinkers committed to the sustainable development of our world.*

### **Our Staff**

All foreign teachers employed by Green Shoots hold at least a Bachelor's degree in Education or a postgraduate teaching qualification, and many also hold higher education degrees and/or specialisations in areas such as reading recovery, special needs teaching, or English as a Foreign Language teaching. Our teaching support staff hold either a teaching qualification or have received professional development within the school to ensure they can provide our learners with the support each child needs. Administrative and support staff hold academic or professional qualifications suitable for the job they undertake on the school's behalf.

Those who opt to join our community do so with an extremely strong sense of dedication and commitment to the school's long-term growth. Each and every teacher works hard to ensure that learners receive a quality education during their time with us, and all staff members contribute to the school's developing vision and mission.

*Ours is a tight-knit community* with a united vision of the school's future. To successfully integrate into this community, new staff members must be:

- Self starters, able to work with a high degree of autonomy
- Flexible, adaptable team players
- Multi taskers and problem solvers
- Excellent communicators
- Internationally minded and empathetic
- Committed to the whole-school practice of mindful and sustainable education
- Willing to commit to at least three years at Green Shoots (if offered a full-time teaching or leadership position), two years (if offered another full-time position), or one year (if offered a part-time position)

*If you believe you fit this profile*, Green Shoots can offer you the opportunity to:

- Play a role in shaping a young, dynamic and visionary school at the cusp of a period of substantial growth
- Be part of a dedicated team of inspiring professionals working to influence 21st Century education
- Join a fun, happy and dynamic community of learners, educators and families
- Engage in multiple professional and personal development opportunities
- Inspire the next generation of responsible, active global citizens!

## **The Job**

### **Qualifications and Experience**

The successful candidate will possess all or most of the following:

- Bachelor's or equivalent qualification in Mandarin, or in Mandarin teaching for foreigners
- A minimum of two years qualified teaching experience (preferably in a similar role to the one being applied for)

- Experience teaching Mandarin or another foreign language to secondary-aged students, preferably in an English-language international setting. IGCSE teaching experience would be an advantage
- Familiarity with, and the ability to teach using, simplified characters
- The ability to teach a Beijing accent is preferred but not required

### **Core Roles and Responsibilities**

- Plan and deliver Mandarin lessons to Year 7-11 students
- Coordinate, review and develop the curriculum to ensure successful student outcomes
- Assess student work regularly and in a range of ways to inform planning and outcomes
- Prepare IGCSE students for Cambridge International Examinations and assess relevant coursework
- Maintain clear, organised and meaningful planning and assessment records on a short, medium, and long term basis
- Work cooperatively with all colleagues and School Leadership Team to meet the standards and expectations of both the school and Cambridge/UK curriculum
- Coordinate the ordering and use of Mandarin department resources and equipment
- Participate in, and contribute to, ongoing staff professional development
- Build positive, meaningful relationships with students and promoting the holistic development and well-being of students
- Communicate effectively with students, staff and families on a regular basis
- Occasional participation in community events outside of regular school hours

### **Salary**

- Salary paid on an hourly basis
- Total paid hours are calculated based on a combination of teaching and preparation time

### **How to Apply**

Applications should be sent to [jobs@greenshoots.edu.vn](mailto:jobs@greenshoots.edu.vn) no later than March 17<sup>th</sup> 2017. Please include with your application:

- A letter detailing why you are the right person for this role. The letter should also outline your educational philosophy
- A current resume
- Contact details (phone and email) for three referees

Short-listed candidates will be contacted by March 24<sup>th</sup> and asked to attend a face-to-face interview or a conversation via skype.